



I. Reporting Procedures

Section VIII --- *Reporting*

The administration of a noxious weed program includes inventorying infestations, establishing a Weed Management Area (WMA), developing a plan, and applying management practices to prevent the spread of and to control noxious weeds.

Documentation of a noxious weed program should:

1. Provide an inventory by levels of infestation by species.
2. Track the number of acres managed by species, by treatment method, and by funding.
3. Collect data by ownership and be consistent in data collection to allow land manager reports to be easily aggregated to the area level.
4. Individual WMAs may want to submit the yearly report to the County Weed Districts.

Land Management cooperators within the WMA should report the following information. Following are examples of 3 reports that could be used by your WMA.

Refer to *Appendix 7* for sample forms for the following reports:

Report #1 — Weed Management Area Status Report

This annual report charts the progress made in the WMA towards organization and completion of the WMA's objectives. This report also records funding required to complete all WMA Management Plan objectives successively. Use Report Form #1 found in *Appendix 7*.

Report #2 — Noxious Weed Management by Species, Method, and Funding

This annual report represents the total number of acres of noxious weeds placed under management within the WMA. The treatment techniques will differ by site and species. Measure acres treated or retreated by the technique outlined in the Weed Management Area Plan. (See definition of "Managed Acre" in *Section X*.) Use Reporting Form #2 found in *Appendix 7*.

Section VIII

Report #3 — Noxious Weed Infested Acres By Level By Ownership

This report, filed at 3-year intervals, represents the acres of noxious weed infestations within the Weed Management Area by land ownership (agency, state, private land). Provide a small scale map of the Weed Management Area with the noxious weed infestations illustrated by species, infestation level and with land ownership defined. Use Report Form #3 found in *Appendix 7*.

II. Discussion

Noxious weeds infest all types of lands and impact the quality and quantity of all renewable resources. Coordinated noxious weed management within logical established areas provide the best strategy to achieve management objectives and fully incorporate integrated pest management principles.

Reporting weed infestations by species and infestation level on a 3-year basis will provide information needed to document the trends in noxious weed infestations, their economic impact, and long-term assessment of treatment needs. Reporting acres placed under management will provide annual accomplishments, strengthen cooperative actions, and improve the efficiency and effectiveness of noxious weed management in the WMA.

This information will be valuable to state and federal agencies as they request weed management funding.